

FEES AND CHARGES CABINET ADVISORY GROUP TERMS OF REFERENCE FOR 2019/20

General

A task group of Cabinet is being established to advise Cabinet on an approach for setting future fees and charges proposals.

Membership, Chairmanship and Quorum

Number of Members	Seven
Political Composition	3 Conservative Members; 2 Labour Members; 1 Green Member; 1 Thanet Independents Member.
Co-optees	None
Substitute Members Permitted	Yes
Political Balance Rules apply	No
Appointments/Removals from Office	By Cabinet/Leader of Council
Restrictions on Membership	None
Restrictions on Chairmanship	Cabinet Portfolio Holder for Finance & Estates
Quorum	Three
Number of ordinary meetings per Council Year	Meetings will be called as required

Terms of Reference

1. To advise Cabinet on an approach for setting future fees and charges proposals (starting with the car parking charges for 2020/21);
2. To consider this advice within the context of the requirement to achieve a minimum annual increase of £200,000 from fees and charges, in order to support the delivery of a balanced budget;
3. To consider benchmarking information;

4. To consider how charging is used to manage demand for a service;
5. To consider how charging affects accessibility for service users;
6. To report back to Cabinet through the Chairman of the cabinet advisory group.

General

The work of the CAG is restricted to the stated terms of reference highlighted above unless they are reviewed by the Leader of Council.

Notes

This Cabinet Advisory Group was established through the initial terms of reference approved by Cabinet on 13 June 2019.